

As a Real Estate Agency, we have a legal obligation to our landlords guaranteeing their property will be in the same condition as to when you first moved in, regardless of how long you have lived there. (subject to fair wear and tear).

Any additional work required after your lease ends is expensive and comes out of your bond. Before you hand the keys back, the most important thing for you to do is get everything fixed, cleaned and maintained.

You will find, the trick to a more relaxed exit is organising your cleaning regime with a time frame, which we have supplied so you don't have an overload of cleaning to do on the last day, or the last minute.

This guide covers all vital cleaning tasks to complete a bond clean. A bond clean will vary from individual circumstances which may require additional areas to be cleaned or an alternate approach.

Outside Equipment:

- edge trimmer
- scrubbing brush
- outdoor broom
- lawn mower
- cobweb remover
- tree saw
- secateurs/pruning scissors

Chemicals:

- driveway degreaser
- weed killer
- insect spray

Inside Equipment:

- narrow vacuum nozzle
- dustpan & broom
- scouring sponges
- cloth wipes
- paper towel
- clean towels
- gloves
- screwdriver
- medium size window squeegee
- step ladder
- vacuum cleaner
- mop & mop bucket
- broom

- general bucket
- cob web remover

Chemicals:

- driveway degreaser
- weed killer • insect spray.

Carpet Cleaning—It can be risky to clean carpets yourself.

- Organise a professional carpet cleaner for the day before the keys are due to be returned. Keep a copy of the carpet cleaning receipt.
- Pest Control—It is your responsibility to have any parasites present eliminated. You may need a professional pest control operator to spray the property.
- Give Notice— In writing. It's a good idea to check your lease agreement just in case more time is needed, Ring to confirm end of lease date.
- Lawns—Should be mowed within the last week of your tenancy. If you are not doing this yourself, book a gardener to mow the lawns as they can also weed and prune if required.
- Cancel Utilities—Arrange a last reading of your gas, water, telephone # electricity accounts at the end of your tenancy.

Helpful Hints

- Organise any tradespeople with enough notice to repair any property damage or maintenance necessary.
- If any walls need painting contact us, we can assist you through the owner, to match paint exactly. Any mismatching of paint, will often require the entire room to be re-painted at your expense.

Outside House

- Remove all rubbish from the yard, pay special attention to cigarette butts, bottle tops etc around gardens.
- Clean and sweep out garage, degrease floor, remove cobwebs and spray with insect spray if needed.
- Scrub driveway with a stiff broom and detergent to eradicate oil and tyre marks. For stubborn stains, an oil degreaser and high pressure water cleaner may be needed.
- Remove all weeds, prune trees and bushes, mow lawns and spray with weed killer if necessary. Check with us to see if you need to replace any dead plants.

Inside House

Use a step ladder or ladder to complete the below inside jobs:

- Check and clean all curtains and blinds for dirt, dust and marks. Venetian blinds often need to be wiped clean slat by slat. Some curtains can be washed on a gentle cycle. If not, vacuuming may help remove dirt and dust, then wipe clean.
- Remove and wash all light fittings, dry and replace. Check all light globes at the same time and change any blown globes.
- Check for fly and insect spots on all ceilings, sugar soap or mild detergent in a bucket of warm water with a sponge works well. Test a small spot to ensure it does not damage the paint.
- Wipe clean all air conditioners (including internal filters), ceiling fans, & smoke alarms. Remove exhaust fans in kitchen, toilet and bathroom, wash and replace

Your mail should be redirected to a forwarding address.

Window Cleaning

- Start clearing all the cobwebs outside the house with a cobweb remover or a broom, before cleaning the windows.
- Clear window tracks of dirt and build up by carefully running a screwdriver along the tracks to release dirt so you can vacuum with a narrow nozzle, then wipe clean with a damp cloth over the screw driver blade.
- Gently place a screwdriver under the screen, lifting up and sliding to the left or right and pulling out to remove the fly screen Do not force screens as they and easily bend.

Hose fly screens if necessary.

Helpful Hints

- If fly screens are too tight, you have security screens or 2nd story windows, the sliding windows generally comes out from the inside. You may need to loosen screws at the top of window (remember to re-tighten screws to original position).

SIMPLE METHOD TO SQUEEGEE A WINDOW

- Soap up window with a scourer sponge to remove all dirt and build up.
- With the window soapy & wet all over, wipe the top edge with a dry towel, this will reduce streaking.
- Slide the squeegee down the window with a firm steady pressure starting from either side.
- Dry squeegee blade after each stroke, continue until finished. Make sure each stroke slightly overlaps the last one to avoid lines.
- Dry edges and remove any remaining marks with a clean towel
- Wipe frame and window ledge

Helpful Hints

- Internal windows can be cleaned the same way just

- use less water on the sponge and place a towel under the window to prevent water damage.
- This technique can also be used on large mirrors and shower screens.

Toilets

- Clean and disinfect all parts of the toilet, as well as fittings, cistern, behind the toilet and pipes. Ensure use of a spray disinfectant, paper towel and disposable gloves as this is a safe and hygienic way to clean a toilet.
- Clean all wall tiles with spray disinfectant and a cloth. Wash any dirty walls.
- Scrub inside of the bowl with toilet bowl cleaner and a toilet brush. Living areas, bedrooms and hallways
- Vacuum all wardrobes and cupboards, wash with soapy water and dry.
- Get rid of any personal hooks, posters, sticky tape etc.
- Remove cobwebs and marks on walls. The walls might need to be washed with sugar soap or mild detergent in a bucket of water with a sponge. Check for any insect marks.

Pay special attention to switches and door handles.

- Wipe all doors, frames & skirting boards, with a damp cloth

Laundry

Use steps as above and pay special attention to: use steps as above and pay special attention to: use steps as above and pay special attention to:

- Laundry sink often has a build up of rust, calcium and soap scum, this can be removed with a crème cleanser and scourer sponge. Laundry cupboards often need the same process.
- Wipe all tap fittings and wall tiles (including the top of tiles, as they can be dusty). Scrub marks off floor with crème cleanser

Kitchen Cleaning

- Remove all parts of oven, range hood and stove, including the knobs if they come off. Saturate in hot soapy water for as long overnight if possible. Scrub with a firm scourer until clean.
- Clean oven as per oven cleaner directions, pay special attention to the glass. Restore oven parts.
- Wash stove with soapy water, use a non-scratch scourer if necessary to remove all marks and food build up. Wipe dry with a paper towel. Restore knobs and burners.
- Wipe and polish range hood including the underneath section and wash filters.
- Dishwasher including filters and racks must be free of all food scraps.

Helpful Hint

- Using eucalyptus oil on a wash cycle will help eliminate odours.
- Vacuum all cupboards, then wash with soapy water inside and out, wipe around door handles and dry cupboards with a clean towel.
- Scrub sink, drain must be free of waste, wipe clean with paper towel.
- Spray and wipe all bench tops and wall tiles.
- Scrub any food marks off flooring, ready for a final mop.

Bathroom Cleaning

- Vacuum entire bathroom to remove any hair and other objects before you start cleaning.

Cleaning Checklist

1. Mail forwarded to new address
2. Water, gas, electricity and telephone accounts cancelled
3. All rubbish removed from the property
4. Driveway free of leaves
5. Lawns mowed, trees/shrubs pruned, weeds removed
6. House and garage free of cobwebs inside & out
7. Garage empty and swept clean
8. Window tracks, frames and glass clean inside & out
9. Fly screens free of dirt, dust and cobwebs
10. Blinds, verticals and curtains clean and free of dust
11. Fans, air conditioners, smoke alarms clean
12. All lights working throughout property
13. Light fittings and switches clean
14. All walls and ceiling free of marks and insect spots
15. All doors including front door and door frames clean
16. All cupboards and wardrobes empty and clean
17. Kitchen including oven and range hood clean
18. Bathroom, shower & vanity clean and hair free
19. Toilet clean, sanitised and hair free
20. Laundry clean, sink free of rust and foreign material
21. All hard floors mopped and free of debris
22. Patios and verandas swept and tidy
23. All personal items removed from the property
24. Bin empty and hosed out
25. Carpets professionally cleaned with receipt
26. All property keys returned to Real Estate